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### Bank Account

US\$ payments are to be made to our US\$ bank account in Henrico Virginia. Full details will be provided on a separate email along with all quotes, invoices and statements in US\$.

All non-US\$ currency payments including Australian A\$ are to be made to our account with Bank of Queensland. Details will be provided on the bottom of our non-US\$ quotes, invoices and statements.

### Brands

MBA Products are sourced from factories worldwide and are mostly marketed as "MBA Brand". Products marketed as MBA Brand have been selected for quality and reliability, usually from well-known manufacturers.

Bearings and other parts with a part number containing the suffix "ECO" are not marketed as MBA brand. These parts are sourced from non-mainstream factories and are provided primarily for use in hobby and non-critical applications.

Country of manufacture can be found in our <u>datasheets</u> which are available on request. It should be noted that some of the major brands we source from have factories in many countries, and the country indicated on the datasheet may vary from time to time.

Some products are marketed as the original factory brand. In these cases, the factory brand will appear within the part number.

See the online web page for additional information on brands.

## Catalogues

The most up to date catalogue is our website, which displays all current data, prices and availability. The online listings are limited to products which have current pricing.

Downloadable <u>PDF catalogues</u> show a more comprehensive listing including items which are not in current production.

Datasheets for most products are available on request by email.

Several handy <u>info sheets</u> contain general information, but please note we are not qualified to assist with product selection or design. We are not engineers.

### Collection

We do not have a sales counter, but you may collect pre-ordered goods from our warehouse by choosing "collect" during checkout.

Collection of pre-ordered goods is available from

3/8 Boyland Avenue, Coopers Plains, QLD, 4108
8am to 12 noon and 1pm to 5pm Monday to Friday
Payments Phone: 1300 417 005 - Fax: 07 3014 8764

Please bring your collection notice (invoice copy, email, or SMS advice)

We do not have Direct Counter Sales

Collection times may change:- Please check

## **Currency Transactions**

Our primary currency is A\$. Purchases in currencies other than A\$ (foreign currency) are handled in the following manner...

- Payments in foreign currency using the PayPal portal are processed at the foreign currency rate shown on the order.
  - Note! You do not need a PayPal account to pay using the PayPal portal.
- Payments in foreign currency using credit card entered on the MBA secure order form are processed at the A\$ price at time of order. This may result in a variance to the foreign currency amount charged by your credit card provider as we have no control over the exchange rate your provider charges you for the transaction.
- Payments in US\$ directly to our US\$ bank account are processed at the US\$ rate shown on the order.

# Delivery

Parcel delivery is accepted to be at the date and time shown on the carrier's tracking link. The despatch notification will be emailed by MBA. The delivery notification will be emailed by the carrier.

For insurance purposes, the customer must;

- Notify within 24 business hours of delivery notification if the parcel has not been received.
- Notify us between 7 and 14 days after despatch if neither the parcel nor the delivery notification has been received.

See also : Insurance & Shipping

### **Distributors**

The websites Small Parts & Bearings, Hobby & Engineering Supplies, and Bearing Shop Online act as online distributors for Miniature Bearings Australia, each offering a selected range of products tailored to specific industries.

For counter service, please contact one of the other MBA distributors.

### Documentation

Copies of RoHs, REACH and FMD data are available for most products on request. Certificate of Conformance must be requested prior to delivery, as we check a sampling from each supply for conformance to physical dimensions.

Many of our products are registered in BOMCheck. If you have a BOMCheck account you can download RoHs, REACH and FMD data from the BOMCheck Website.

### Insurance

All parcels sent by <u>our selected method</u> to a destination within Australia are insured using the general freight insurance offered by the carrier. The selected carrier's insurance terms will apply. We will facilitate any claim on your behalf, and upon notification of a successful claim we will either resupply or refund the value of the goods at our discretion.

A discounted freight rate may be offered if you choose to use your own blanket inwards freight insurance policy.

Freight sent on your own selected freight account is not covered by our insurance. Please ensure you are adequately covered if you are not using our prepaid freight.

Insurance covers goods lost or damaged in transit. Insurance does not cover goods lost, damaged or stolen after delivery, whether delivered to a person or left at the recipient's premises.

Important! Always monitor your tracking communications from the carrier. Once the carrier notifies that a parcel has been delivered, you must notify us immediately if you are unable to find your parcel or if the parcel appears to be damaged. Claims of missing parcels will be investigated by the carrier only if they are advised within 24 hours of delivery and will only be covered by insurance if the carrier identifies a mis-delivery without possibility of recovery. Parcels missing after delivery has been made will not be covered by insurance.

Tracking links will be emailed directly from the carrier. Please check the email address at the top of your invoice to find out where the tracking email is being sent.

Australia Post and Startrack deliveries can also be set to notify by SMS. Please provide us with a mobile phone number if you wish to receive SMS notifications.

Items requiring a signature, or with no safe place to leave the parcel, may be taken to the carrier's depot, or nearest Post Office for collection. Redelivery will not be attempted. Please monitor your tracking link for information on parcels requiring collection.

Australia Post Insurance Terms

**DHL Terms & Conditions** 

Toll Ipec Terms

Fedex Terms

See also: Shipping & Delivery

### Privacy

The MBA privacy policy is available online and is duplicated on each website for all MBA entities.

### Shipping

MBA will choose the most appropriate method for all deliveries sent by our nominated carrier. The carriers we use may vary from time to time. Our current preferred carriers are as follows, but not limited to these:-

- Local: Toll Ipec, Startrack, Australia Post
- International: DHL, Federal Express, Australia Post

When you request your delivery to be sent by our nominated carrier, the parcel is insured for loss or damage prior to delivery, subject to the nominated carrier's general insurance terms. See <a href="Insurance">Insurance</a> for further details.

If you select your own freight method, you may be required to organise for your carrier to collect the parcel. We can't book TNT or Toll collections against a customer account. You will also be responsible for your own insurance cover.

See also: Delivery & Insurance

# Surplus Stock

<u>Clearance items and surplus stock</u> can be viewed online and are regularly updated.

### Terms & Conditions of Sale

MBA Terms and conditions of sale are available online and duplicated on each website for all MBA entities.